

# INDEX.

## A

	Rule.	Sec.	Page.
Absentees, excused by two-thirds vote.....	25	1	54
not excused on their own motion.....	25	1	54
excuses of, when in order.....	25	1	54
punishment of.....	25	1	54
names of, appear in Journal.....	25	2	54
Acts, and addresses signed by Speaker.....	1	10	36
Adjourn, motion to, pending an appeal.....	1	7	35
precedence of.....	12	3, 4	45
precedence of.....	23	3	54
not debatable.....	12	9	46
under previous question.....	13	1	46
under a call of the House.....	13	7	47
Admission to floor of the House.....	27	2	55
Amendment, by way of substitute.....	19	1	51
generally .....	19	2	51
to caption of a bill.....	19	3	51
must be germane.....	19	4	51
by striking out and inserting, indivisible.....	19	2	51
to bills on second reading.....	18	8	50
to bills on third reading.....	18	10	50
of Senate to House bills.....	21	1	52
of Senate, when considered.....	23	3	54
to the rules.....	28	1	55
in Committee of the Whole.....	20	3, 4, 5, 6	51
between the two houses.....	21	7	52
Also.....	23	3	54
Amend, motion to, precedence of.....	12	2	45
by striking out enacting clause, precedence and effect of	12	3	45
by striking out enacting clause, under the previous			
question.....	13	5	47
Appeals, from decisions of Speaker.....	1	7	35
not permitted on question of recognition.....	10	2	43
on incidental questions, under the previous question...	13	3	47
from decision of clerk, pending election of Speaker pro			
tem.....	4	1	37
Appropriations, must be by bill.....	20	1	51
Appropriation bills, must be considered in Committee of			
the Whole.....	20	1, 9	51-52
may embrace more than one subject.....	18	2	49
to take effect upon passage.....	18	12	50
Arrest, of absentees under the call of the House.....	15	2	48
Assistant Chief Clerk, duties of.....	4	2	37

## B

	Rule.	Sec.	Page.
Bar, of the House, members must be within when the ques- tion is put, in order to vote.....	11	2	44
defined.....	11	3	44
Ballot, officers elected by.....	2		36
Bills, formal requisites of.....	18	1	49
to contain only one subject.....	18	2	49
can not revive or amend by reference to title.....	18	3	49
introduction and numbering of.....	18	4	49
first reading of.....	18	4	49
reference of, to committees.....	18	4	49
necessity and time of recerence of.....	18	5	49
acted on in their regular order.....	18	6	49
local bills considered on Wednesdays.....	18	6	49
Senate bills considered on Wednesdays and Thursdays	18	6	50
when printed.....	18	7	50
necessity of printing.....	18	7	50
procedure at second reading of.....	18	8	50
reading of, on three several days, and suspension of this rule.....	18	9	50
procedure at third reading of.....	18	10	50
recommittal of.....	18	10	50
certificate of passage of.....	18	11	50
take effect ninety days after adjournment, except when	18	12	50
can not be passed into a law, after defeat of another bill containing same substance. ....	18	13	51
place of in order of business.....	21	1	52
engrossment of.....	4	5	38
enrollment of.....	4	6	38
with enacting clause stricken out, rejected.....	12	3	45
of the House with Senate amendments.....	21	1	52
Also.....	23	3	54
Business, priority of.....	21	3	53
laid before the House by Speaker.....	1	4	35
on Speaker's table.....	21	1	52
unfinished, consideration of.....	21	1	52
on Senate and local bill days, other than Senate and local bills.....	22	1	53

## C

Calendars, what they show.....	4	3	37
Calendar Clerk, duties of.....	4	3	37
Called to order, member.....	10	7	44
Call of the House, how made.....	15	2	48
procedure under.....	15	2	48
may be moved after the previous question has been ordered.....	13	7	47
pending on appeal.....	1	7	35
Call of the roll.....	15	1	47

	Rule.	Sec.	Page.
Caption of bills, form of.....	18	1	49
amendments to.....	19	3	51
Chairman, of committees appointed by Speaker.....	1	9	35
pro tem. of committees, who are.....	8	1	42
of Committee of the Whole House.....	20	2	51
Chaplain, duties of.....	6		39
Chief Clerk, duties of.....	4	1	37
presides in election of Speaker pro tem.....	1	11	36
duties of, pending such election.....	4	1	37
Clerks of the House, duties of.....	4		37
Close debate. (See Previous Question.)			
Committee of the Whole, how formed.....	20	1, 2	51
chairman named by Speaker.....	20	2	51
procedure in.....	20	3	51
amendments in.....	20	3	51
amendments to motions in.....	20	4	52
amendments to reports in.....	20	6	52
proceedings in when business is not concluded.....	20	5	52
increase of tax, must be discussed and voted in.....	20	8	52
appropriations of money must be discussed in.....	20	9	52
rules of proceeding in the House to govern in.....	20	10	52
Committee, on Engrossed Bills, duties of.....	8	8	43
on Enrolled Bills, duties of.....	4	6	38
on Engrossed Bills, on Enrolled Bills and on Rules, may report at any time.....	8	9	43
Committees, appointment of.....	1	9	35
election of.....	1	9	35
standing, list of, and number of members.....	7		39
time of meeting fixed and posted.....	8	1	42
punishment of members wilfully absent from meeting may not sit during session of House, except by special leave.....	8	2	42
majority of, constitutes a quorum.....	8	3	42
reports of, must be ordered by a majority of such quo- rum.....	8	4	42
views of minority of, may be substituted.....	8	4	42
reports of, filed and printed.....	8	6	43
precedence of measures in.....	8	5	43
measures referred to, must be reported back when....	8	5	43
reports of, are advisory only.....	8	10	43
Commit, motion to, precedence of.....	12	3	45
not again allowed, on same day at same stage.....	12	6	46
previous question ordered on.....	13	2	46
on third reading of bill.....	18	10	50
Communications, executive, received when announced.....	23	1	53
Compensation of officers.....	2		36
Concurrent Resolutions.....	16	2	48
Senate, go to Speaker's table.....	21	1	52
Also.....	23	2	54
Conduct, of members in the hall.....	10	8	44

	Rule.	Sec.	Page.
Conference Committees, requests for, when considered.....	23	3	54
reports of, when considered.....	23	3	54
on Speaker's table.....	21	1	52
Control of hall and rooms by Speaker.....	1	3	35
by Sergeant-at-Arms.....	3	2	36
Counting a quorum, present but non-voting members.....	11	4	44
present member of a pair.....	11	9	45

## D

Debate, confined to the pending question.....	10	1	43
member may speak not more than twice on the ques- tion, etc.....	14	4, 5	44
may not speak more than fifteen minutes.....	10	6	44
mover of proposition may speak half an hour.....	10	3	43
opening and closing.....	10	3	43
closing. (See Previous Question.)			
not allowed before motion is stated.....	12	2	45
not allowed after previous question is ordered, except what.....	13	4, 5	47
Debatable, what motions are not.....	12	9	46
motion to allow a member to explain when called to order is not.....	10	7	44
incidental questions of order, after the previous ques- tion is moved, are not.....	13	3	47
questions relating to priority of business are not.....	21	3	53
reference of message and executive communications, are not.....	23	1	53
request to print papers are not.....	21	1	52
routine motions are not.....	21	1	52
amendments to caption of bill are not.....	19	3	51
Decorum and debate.....	10		43
Digest of the Rules and Practice of the United States House of Representatives, authority where rules are silent	29		56
Disagreement between the two houses.....	21	1	52
when considered.....	23	3	54
Discharging members from arrest under call.....	15	2	48
Disorderly conduct or disturbance, authorizes clearance of galleries and lobby.....	1	2	35
Distribution, of journals.....	4	4	37
of bills.....	18	7	50
Division, of the House.....	1	5	35
of the question.....	11	8	45
Doorkeeper, duties of.....	5		39

## E

Election of officers.....	2		36
of Speaker pro tem.....	1	11	36
Enacting words, motion to strike out.....	12	3	45

# INDEX.

79

	Rule.	Sec.	Page.
Enforcement of the rules of the House, etc.....	1	4	35
Engrossment of bills.....	4	5	38
Also.....	8	8	43
Engrossing Clerk, duties of.....	4	5	38
Enrollment of bills.....	4	6	38
Enrolling Clerk, duties of.....	4	6	38
Excuses, when in order.....	21	1	52
Excusing absentees.....	25	1	54
member from voting.....	11	4, 5	44
Executive communications, received when announced.....	23	1	53
Explanation of vote about to be given, not allowed.....	11	5	45
Expulsion of member.....	25	1	54

## F

Floor, who entitled to admission to.....	27		55
conduct of members on.....	10	8	44
clearéd by doorkeeper, before and after session.....	5		39
Friday, Senate bill unfinished goes over to..	18	6	49

## G

Germane amendments.....	19	4	51
-------------------------	----	---	----

## H

Hall of the House and rooms, under control of the Speaker	1	3	35
of Sergeant-at-Arms.....	3	2	36
House bills, with Senate amendments.....	21	1	52
Also.....	23	3	54

## I

Incidental questions of order, not debatable after motion for previous question.....	23	3	54
Interest, personal or private, disqualifies a member from voting.....	11	1	44
Introduction of bills.....	18	4	49
of resolutions.....	16	1, 3	48
of petitions and memorials.....	24		54

## J

Jefferson's Manual, authority where rules are silent.....	29		56
Joint resolutions, subject to rules governing bills except when.....	17		49
require a two-thirds vote of the members elect for passage.....	17		49
amendments to, decided by a majority vote.....	17		49
signed by the Speaker.....	1	10	36

	Rule.	Sec.	Page.
Journal shall contain what.....	4	4	37
yeas and nays entered in.....	11	6	45
motions entered in.....	12	1	45
corrected by Speaker.....	1	8	35
not read except when.....	4	4	37
Journal Clerk, duties of.....	4	4	37
assistant, duties of.....	4	4	37

## L

Last three days of session during, motion for reconsideration disposed of when made.....	14	2	47
six days of session, suspension days.....	22	2	53
Lay on the table (See Table, Motion to).			
subject to call, undebatable.....	12	9	46
Local bills, considered only on Wednesdays.....	18	6	49
other bills considered on the day for.....	22	1	53

## M

Main question. (See Previous Question.)			
Member, called to order for words spoken in debate.....	10	7	44
to be recognized before addressing House.....	10	1	43
may address the House from where.....	10	1	43
shall confine himself to question under debate.....	10	1	43
may not speak more than twice on same question....	10	4	44
reporting measure, may open and close debate.....	10	3	43
Members shall vote except when.....	11	4	44
Members absent, arrested wherever found, under call of the House.....	15	2	48
may be expelled.....	25	1	54
attendance of may be compelled by any fifteen members	15	2	48
Memorials, presentation and reference of.....	24		54
Messages and executive communications referred.....	23	1	53
entered in the Journal.....	4	4	37
from Senate referred.....	23	2	54
entered in Journal.....	4	4	37
Monday, suspension day.....	22	3	53
Motions, reduced to writing on demand.....	12	1	45
entered in Journal.....	12	1	45
may be withdrawn when.....	12	1, 2	45
precedence of.....	12	3, 4, 5	45
certain, undebatable.....	12	9	46
what allowed pending an appeal.....	1	7	35
not allowed again on same day.....	12	6	46
involving a tax or charge on people not considered on the day they are made.....	20	7	52
stated by Speaker, are in possession of the House.....	12	2	45
to suspend the regular order of business.....	22	3	53
Motion, for the previous question. (See Previous Question.)			
to reconsider. (See Reconsideration.)			

## N

	Rule.	Sec.	Page.
Notice of calling up motion to reconsider.....	14	2	47

## O

Office of Sergeant-at-Arms, when open.....	3	4	36
Officers, election and compensation of.....	2		36
Order, Speaker shall preserve.....	1	2	35
Order of business.....	21		52
can not be suspended except on Mondays and last six days of session.....	22	3	53
motion to suspend, undebatable.....	12	9	46
Order of precedence of motions.....	12	3	45
Orders. (See Special Orders.)			

## P

Pairs, announcement of.....	11	9	45
present member of counted to make a quorum.....	11	9	45
Papers, reading of, demanded for.....	10	9	44
printed when.....	18	7	50
Pay of witnesses.....	26		54
Personalities in debate avoided.....	10	1	43
Petitions, filing and reference of.....	24		54
Platform demands, precedence when.....	22	2	53
Plurality, elects when.....	1	9	35
Points of order, decided by Speaker subject to appeal.....	1	7	35
decided by Clerk pending election of Speaker pro tem..	4	1	37
debatable .....	1	7	35
not debatable pending motion for the previous question	13	3	47
Postpone, motion to, precedence of.....	12	3	45
not allowed again on same day at same stage.....	12	6	46
effect of.....	12	7	46
indefinitely, debate under after previous question.....	13	2	46
indefinitely, debate under after previous question ordered	13	5	47
Precedence of motion.....	12	3	45
Present, but not voting; member refusing to vote so recorded	11	4	44
Previous question.....	13		46
how ordered.....	13	1	46
effect of.....	13	2	46
may be ordered on what.....	13	2	46
no debate on motion for.....	13	3	47
questions of order pending, decided without debate....	13	3	47
what debate allowed under.....	13	4	47
debate under, applied to motion to postpone indefinitely or to amend by striking out enacting words.....	13	5	47
call of the House moved after.....	13	7	47
adjournment under.....	13	6	47
pending an appeal.....	1	7	35

	Rule.	Sec.	Page.
Printing, bills reported favorably.....	18	7	50
other documents.....	18	7	50
request to print, when in order.....	21	1	52
of bills in charge of Calendar Clerk.....	4	3	37
of journals in charge of Journal Clerk.....	4	4	37
necessary to a consideration of bills.....	18	7	50
Priority of business, decided by House without debate....	21	3	53
Privilege, questions of.....	9		43
Proceedings under call of the House.....	15	2	48
in committees.....	8	4, 5	42
in Committee of the Whole.....	20		51

## Q

Question, division of.....	11	8	45
of privilege.....	9		43
of order. (See Points of Order.)			
previous. (See Previous Question.)			
how put.....	1	5	35
Quorum, members present but not voting counted to make	11	4	44
present member of pair counted to make.....	11	9	45
appearing on call of the House.....	15	2	48
in absence of, what may be done.....	15	2	48
of a committee, how constituted.....	8	4	42

## R

Reading, first, of bills.....	18	4	49
second, of bills.....	18	8	50
third, of bills.....	18	10	50
three, necessary, except when.....	18	9	50
of motions.....	12	2	45
of resolutions.....	16	1	48
of papers on demand.....	10	9	44
of joint resolutions.....	17		49
Reading Clerk, duties of.....	4	7	38
assistant, duties of.....	4	7	38
Reasons for voting.....	11	5	45
Recess, motion for, not in order when.....	13	6	47
precedence of.....	12	3	45
Recognition by Speaker, how obtained.....	10	1	43
Recommittal of bills.....	18	10	50
Reconsideration, motion for, when made.....	14	1	47
action on.....	14	2	47
can not be withdrawn.....	14	3	47
any member may call up.....	14	3	47
dies when.....	14	4	47
Refer, motions to, precedence among.....	12	5	45
Reference to committee, necessary to consideration of bills	18	5	49
of Senate bills.....	23	2	54



	Rule.	Sec.	Page.
Reporters, seats for.....	27	2	55
Reports, filed and printed.....	8	6	43
on Speaker's table.....	21	1	52
on Conference Committees, when considered.....	23	3	54
made by majority of quorum of committee.....	8	4	42
made when.....	8	5	43
are advisory only.....	8	10	43
Requests to print papers, when in order.....	21	1	52
for further time to consider bills, when in order.....	21	1	52
between the two Houses, go to Speaker's table.....	21	1	52
when considered.....	23	3	54
Resolutions, introduction of.....	16	1, 3	48
filing of, with Clerk.....	16	3	48
procedure after introduction of.....	16	1	48
place of, in order of business.....	21	1	52
concurrent .....	16	2	48
Senate concurrent.....	21	1	52
joint. (See Joint Resolutions.)			
can not be considered, after defeat of another resolution containing same substance.....	18	13	51
Roll call.....	15	1	47
Routine business and motions, when in order.....	21	1	52
Rules, amendment of.....	28		55
suspension of. (See Suspension.)			
silence of, what governs.....	29		56
of proceeding in the House, applicable to Committee of the Whole.....	20	10	52
Committee on, may report at any time.....	8	9	43

## S

Salary of officers.....	2		36
Seat, member must vote from.....	11	3	44
Seconds, fifteen required for call of the House.....	15	2	48
twenty-five required to motion for previous question...	13	1	46
twenty-five required to motion to suspend the regular order of business.....	22	3	53
Senate amendments to House bills.....	21	1	52
also.....	23	3	54
bills referred.....	23	2	54
bill days, what are.....	18	6	49
consideration of other bills on.....	22	1	53
concurrent resolutions, go to Speaker's table.....	21	1	52
Sergeant-at-Arms, duties of.....	3		36
assistant, duties of.....	3	5	37
Simple Resolution. (See Resolutions.)			
Smoking, prohibited on floor of House.....	10	8	44
Speaker, duties and rights of.....	1		35
must vote, when.....	1	6	35
pro tempore, how named.....	1	11	36
pro tempore, when elected.....	1	11	36

	Rule.	Sec.	Page.
Speaker's table, business on.....	21	1	52
Special orders, how made.....	22	4	53
precedence of.....	21	2	53
only one allowable at a time.....	22	4	53
Speeches, time limit of.....	10	3-6	43
on appeals, number of.....	1	7	35
number of, generally.....	10	4	44
on measures coming over from previous days.....	10	5	44
Stationery, procured by Sergeant-at-Arms.....	3	4	36
Strike out and insert, motion to, indivisible.....	19	2	51
Subpoenas, how signed and attested.....	1	10	36
Substitute. (See Amendment.)			
Suspension of rules by two-thirds vote.....	22	1	53
of Senate and local bills.....	22	1	53
of the constitutional rule requiring bills to be read on three several days.....	18	9	50
of the constitutional rule not debatable.....	12	9	46
of order of business, when allowed.....	22	3	53
by two-thirds vote.....	22	3	53
to be seconded by twenty-five members.....	22	3	53
effect of.....	22	3	53
not debatable..	12	9	46

## T

Tax, motion for, not discussed on day of its introduction...	20	7	52
increase of, to be considered in Committee of the Whole	20	8	52
Table, motion to, precedence of.....	12	3	45
effect of.....	12	7	46
debate under.....	12	7	46
pending an appeal.....	1	7	35
subject to call, not debatable.....	12	9	46
Thursday, devoted to Senate bills.....	18	6	49
consideration of other bills on.....	22	1	53
Tie vote, question lost.....	1	6	35

## U

Unanimous consent, authorizes consideration of other bills on Senate and local bill days.....	22	1	53
Unfinished business, precedence of.....	21	1	52

## V

Views of minority of committee may be submitted.....	8	4	42
Vote, a tie shall be lost.....	1	6	35
a member having a personal interest shall not.....	11	1	44
member not within the bar of the House, shall not....	11	2	44
member within the bar must vote.....	11	4	44
explanation of, not allowed when.....	11	5	45

Vote—continued.	Rule.	Sec.	Page.
to be given from seat.....	11	3	44
of Speaker, when required.....	1	6	35
by which bill passed, noted on it by Clerk.....	18	11	50
of two-thirds required to excuse absentees.....	25	1	54
to suspend regular order.....	22	3	53
to amend bill on third reading.....	18	10	50
to recommit bill second time.....	18	10	50
to put bill into immediate effect.....	18	12	50
to adopt amendments to Constitution.....	17		49
of four-fifths required to suspend rule requiring bills to be read on three several days.....	18	9	50
Voting, excusing member from.....	11	4-5	44

## W

Warrants and writs, how signed and attested.....	1	10	36
how executed.....	3	3	36
Whole House, committees of the.....	20		51
Wednesday night, devoted to local bills.....	18	6	49
consideration of other bills on.....	22	1	53
Withdrawal of motions.....	12	1-2	45
of motions to reconsider, not allowed.....	14	3	47
Without debate. (See Debatable.)			
Witness, pay of.....	26		54

## Y

Yeas and nays, called for how.....	11	6	45
called for when.....	1	5	35
during call of, members remain in their seats.....	11	7	45
entered on journal.....	11	6	45
required on suspension of constitutional rule requiring bills to be read on three several days.....	18	9	50
required on passage of bill to go into immediate effect..	18	12	50
Yielding the floor, subject to the consent of House.....	10	4	44